

# NDAKA MUSHROOMS AND PROCESSING CLOSE CORPORATION

## Practical Training Registration Form

**Completed Registration form can be submitted at the Ndaka Mushrooms and Processing Farmhouse or mailed to:**

Onethindi-Olukonda Road, Onethindi, Oniipa, Namibia | Phone: +264 852075522  
 | Cell: +264 812075522 | Fax: 0886555365 | Email: info@ndakamushrooms.com  
 | Website: [www.ndakamushrooms.com](http://www.ndakamushrooms.com)



**Full payments shall be required to accompany this registration form.**

Once this registration form completed, signed and received by Ndaka Mushrooms and Processing team, you shall be considered read and accepted the terms and conditions of registration.

Each proposed training is N\$ 4 999.95	Proposed Training(s):		Select (X)
	Short-term Practical Oyster Mushroom Cultivation Training		<input type="checkbox"/>
	Short-term Practical Button Mushroom Cultivation Training		<input type="checkbox"/>
	Short-term Practical Shiitake Mushroom Cultivation Training		<input type="checkbox"/>
Short-term Practical Ganoderma Mushroom Cultivation Training		<input type="checkbox"/>	
Proposed Date:		Proposed Venue:	

### SECTION 1: DELEGATES INFORMATION

Correspondence Delegate or Organization Name:			
Approved by:		Position:	
Signature:		Date:	
Postal Address:	Residential Address:		
Tel No:		Cell No:	
Fax No:		E-mail:	

Delegates Names:	Delegates E-mail:	Delegates Names:	Delegates E-mail:
Total Number of Delegates:			
Course Fees per delegate:		Total payable amount:	<b>N\$</b>

### SECTION 2: BANK DETAILS

Account Name:	Ndaka Mushrooms and Processing CC
Name of Bank:	Nedbank Namibia
Bank Account No.:	11990515079
Branch Code:	461 125
Branch:	Ondangwa
Account Type:	Cheque Account

### SECTION 3: DECLARATION

*I hereby confirm that I have read and accepted the following terms and conditions of registration.*

- ✚ Once this registration form completed, signed and received by Ndaka Mushrooms and Processing Close Corporation, shall be considered as a contractual document that obliges Ndaka Mushrooms and Processing to render the required services and you or your organization to promptly fulfill payment responsibility.
- ✚ Ndaka Mushrooms and Processing Close Corporation does not provide refunds for cancellations. You may therefore substitute delegates at any time.
  - a) For cancellations received in writing more than five (5) working days prior to the training you will receive a 100% credit to be used at another Ndaka Mushrooms and Processing Close Corporation training for up to one year from the date of issuance.
  - b) For cancellations received five (5) working days or less prior to the training (including day 5), no credit will be issued. In case when Ndaka Mushrooms and Processing Close Corporation cancels the training, delegates' payments at the date of cancellation will be credited to a future Ndaka Mushrooms and Processing training. This credit will be available for up to one year from the date of issuance.
- ✚ Ndaka Mushrooms and Processing Close Corporation is not responsible for any loss or damage as a result of a substitution, alteration or cancellation/postponement of the training.
- ✚ Ndaka Mushrooms and Processing Close Corporation shall assume no liability whatsoever if the training happen to be cancelled, rescheduled or postponed due to a fortuitous event, Act unforeseen occurrence or any other event that renders performance of this practical training impracticable or impossible. For purposes of this clause, a fortuitous event shall include, but not be limited to: war, fire, labour strike, extreme weather or other emergency.
- ✚ In the event of unforeseen circumstances, we reserve the right to change the dates or venue.
- ✚ Our training can also be offered online or face-to-face customized based on your needs and/or budget.
  - a) In case of face-to-face, it can be offered at our Mushroom Farmhouse in Onethindi-Olukonda Road, Onethindi, Oniipa, Oshikoto Region, Namibia. Otherwise arrangements can be done to receive this training at the comfort of your own place (extra costs might apply).
  - b) In case if you opt to attend it online, we offer the training via Zoom or Microsoft Teams applications.
    - Participants are expected to contact the Ndaka Mushrooms and Processing Close Corporation at least one (1) day before the training begins so as to test the software and network connection in advance.
    - Participants are expected to abide by the training schedule, attend the lectures and observe the discipline. The attendance record will be the criteria for awarding the training certificate.
    - Participants are expected to enter the meeting room 15 minutes in advance to prepare for class. They need to change their user's name into their real name in English.
    - Participants are expected to prepare relevant materials for scheduled lectures, and submit them in electric format as required.

Signature	Correspondence Delegate Name	Date
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